

Human Resources: Change of Status

C, D, K, WB or WT visa holder you are not eligible to change to any other status within the U.S. including J-1. A J-2 who is subject to the 212(e) unless they obtain a waiver of the 212(e) requirement.

An alien present in the U.S. may apply to the USCIS Service Center with jurisdiction over their place of residence for a change of status. The be by USCIS.

Procedure to change to J-1 status

To apply for a change of status, submit:

- Form DS-2019 for the exchange visitor and a separate form DS-2019 for each dependent signed by the program sponsor.
- Proof of having paid the SEVIS I-901 fee <https://www.fmjfee.com/i901fee/>
- Form I-539 completed by prospective exchange visitor, including information for any accompanying dependents.
- Form I-539 filing fee in the form of check or money order
<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=db029c7755cb9010VgnVCM100000>
- Copies of financial documents
- Photocopy of both sides of Form I-94 and any other document that establishes current maintenance of nonimmigrant status
- A letter requesting the change of status and explaining why you are requesting the change
- Copies of passport(s) and visa(s)

Last updated: July 29, 2014

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