



SAFETY MANAGEMENT MANUAL

2.1 SAFETY POLICY

Originator:	Approved By:
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1. Purpose

The purpose of this procedure is to set forth a safety policy as it applies to the Safety Management System at Woods Hole Oceanographic Institution.

2. Scope

This safety policy is directed at the shipboard operations of the ships managed and operated by the Woods Hole Oceanographic Institution. It is consistent with the Environmental, Health and Safety (EH&S) Policy of the Woods Hole Oceanographic Institution as a whole.

3. Reference

Environmental, Health and Safety (EH&S) Policy for Woods Hole Oceanographic Institution

4. General

The safety policy of the Ship Operations Group is to establish and maintain a safe work environment for all crewmembers, scientists and visitors. It is our goal to accomplish this policy by providing the tools and information necessary for the task, ensuring compliance with all applicable regulations and through the judicious application of recognized standards.

5. Responsibilities

In general, safety is the responsibility of all persons. Under the direction of the Director of Ship Operations, the **Marine Engineer** has been designated as the Safety Coordinator for the Ship Operations Group. On each ship managed and operated by the Ship Operations Group, it is the responsibility of the Master to maintain the ship in a safe condition. Under the Master's direction, the Chief Mate has been designated as the Safety Coordinator.

The Marine Engineer is designated as the point of contact for any safety issues that arise on the ships. The **Marine Engineer** shall relay personnel and equipment concerns to the Director of Ship Operations, who may then share them with the Ship Operations Group, as he deems necessary. The Marine Personnel Coordinator shall be responsible for ensuring that shipboard personnel are adequately trained as prescribed by regulatory and industry standards.

The Chief Mate, on behalf of the Master, shall be responsible for the compliance of the safety policies on the ship. This responsibility includes, but is not limited to, conducting safety training as needed, surveying the ship for safety issues, and being aware of operations to ensure that activities are conducted safely. The Chief Mate, or his designee, shall conduct quarterly safety meetings with shipboard personnel. A report of these meetings shall be communicated to the **Marine Engineer** and entered into NS5.