Institution's Training of Individuals for COI & COC

All Individuals at the Institution are encouraged to take the Institution’s training* every 4 years.

The Institution’s training* every 4 years is required by the following Individuals:

Principal Investigators -(Includes Scientists, Senior Technical Staff, and any other Individual named as a Principal Investigator on a proposal, contract or an award.)

Any Individual who is involved in the design, conduct or reporting of proposed or awarded research from a Public Health Services Agency (e.g., NIH).

Department and Centers:
   All Administrators and Administrative Professionals

Directorate - all members

All Directors and staff of the following:
   President and Director’s Office
   Director of Research Office
   Communications
   Development
   Finance & Accounting
   Grants and Contract Services
   Human Resources
   Procurement
   Office of Technology Transfer

Directors of
   Environmental Health & Safety
   Facilities and Services
   Information Services

Administrative staff of Marine Operations

All members of ACECS

The Institution’s training* is also required immediately under the designated circumstances.

- The Institution changes the Conflict of Interest and Conflict of Commitment policies in a manner that affects an Individual’s requirements.
- A Principal Investigator is new to the Institution.
- The Institution finds that an Individual is not in compliance with the Institution’s Financial Conflict of Interest policy or management plan.
*Instructions to register for COI training- Individuals

a) **with WHOI email (and LDAP password)**
   
   http://www.whoi.edu/fileserver.do?id=226264&pt=2&p=30326

b) **without WHOI email (and LDAP password)**
   
   http://www.whoi.edu/fileserver.do?id=226284&pt=2&p=30326