



**Woods Hole
Oceanographic Institution**

266 Woods Hole Road, MS #1 · Woods Hole, MA 02543

Vendor Application Form

Please submit with [Form W-9](#)

Company Name / TIN

Name:	EIN/SSN:
Doing Business As:	

Correspondence Address

Address:			
City:	State:	Zip:	Country:
Phone #:			
Fax #:			
Contact Name:			
Primary Contact Email:		Purchase Order Email:	

Affiliation

<input type="checkbox"/> Large Business	<input type="checkbox"/> Small Business
<input type="checkbox"/> Woman Owned*	<input type="checkbox"/> HUB Zone Firm*
<input type="checkbox"/> Veteran Owned	<input type="checkbox"/> Disadvantaged Business 8(a)*
<input type="checkbox"/> Service Disabled Veteran Owned	<input type="checkbox"/> Alaska Native Corporation

*Hub Zone and Small Disadvantaged Business must provide a copy of their certificate with this form.

FAR Clause 52.219-1(d) (2) Under 15 U.S.C 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9 or 15 of the Small Business Act or any other provision of Federal law that specifically references sections 8(d) for a definition of program eligibility, shall: (i) Be punished by imposition of fine, imprisonment or both; (ii) Be subject to administrative remedies, including suspension and debarment and (iii) Be ineligible for participation in programs conducted under the authority of the Act.

Invoices

Send electronic invoices (pdf preferred format) to: procurement@whoi.edu
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Preferred Methods of Payment:

Credit Card: Accepted: yes or no
EFT/ACH: Please complete banking information below

EFT/ACH Information (US Bank Accounts only)

Bank Name:		
Bank Account:	Routing Number:	Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Remittance Email:		