

Building Representative Pilot Program

Objective: To assign building representatives in WHOI buildings to be advocates for sustainable measures with a focus on energy reduction, cost saving efforts while improving morale. To be successful, representatives must partner with key support staff that understand the nuances of each building and system processes, and mentor, educate and encourage occupants of the building to implement sustainable practices.

**Pilot Program Timeline:**

**Dec. 14** – Identify a few buildings to participate in the Pilot Program. Goal is to expand the program by Spring 2015.

* Building list + assigned representative

|  |  |  |  |
| --- | --- | --- | --- |
| **Name (Representative)** | **Facility Professional Partner** | **Building** | **Floor** |
| Ron Reif |   | Redfield  | Hotlab |
|   |   | Watson  | Hotlab |
|   |   | Clark  | Hotlab |
|   |   | L'Hirondelle Trailer |   |
|   |   | EH+S Trailer |   |
| Allesandro Bocconcelli |   | Smith  | 2nd Floor |
|   |   | MRF | All |
| Stephanie Madsen |   | CRL | All |
| Jonathan Murray |   | CIS | 1st Floor |
| Dina Pandya |   | Bell House | All |
| Sebastian Bigorre |   | Clark  | 2nd Floor |

**Jan. 23@ 2:30pm** - Kick Off Meeting with Representatives and Facility professionals

* Goal is to review program objectives
* Review checklists which identifies priorities (this will be flexible based on building needs)
* Disseminate Report templates

**April 8** – Follow Up Meeting with Representatives and Facility professionals

* Reports due (Representatives will fill these out)
* Discussion based on Reports
* Outline next steps for Roll Out Plan