



Woods Hole Oceanographic Institution Human Resources Office

CHECK-IN SHEET

Name	Title
Social Security # - -	I.D. #
Date of Birth	Place of Birth
Are you a citizen of the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO	If not, which country?
What type of VISA do you hold? (i.e.: J-1; F-1, etc.)	WHOI Arrival Date

WHOI Address:

Department:	Lab-Bldg./Room:
Telephone Ext.:	Supervisor/Host:

Local Address:

Street Address	City, State, Zip Code	Home Phone #
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Legal Address: (If Different from Local)

Street Address	City, State, Zip Code	Home Phone #
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May we publish address & telephone number in WHOI Directory? YES NO
Have you ever had a previous affiliation with WHOI? YES NO

In Case of Emergency, Notify:

Name:	Relationship:
Address:	Telephone:

Processed by: _____ Date _____