

SAMPLE DISTRIBUTION POLICY

The Woods Hole Oceanographic Institution Sea Floor Samples Laboratory is prepared to furnish samples and data to interested researchers and students within the scientific community who express a legitimate interest and need.

Requests for samples may be sent to the Sample Curators Office, Mclean Laboratory, WHOI, Woods Hole, MA. 02543 U.S.A. or emailed to jbroda@whoi.edu. The request should include a summary of the intended research and a description of laborite facilities available. Requests will be reviewed by the Principal Investigator responsible for collection the samples [if applicable], and may be approved if the proposed studies re not in conflict with concurrent laboratory studies. The principal Investigator will retain authority to approve sample requests until the expiration of the relevant research grant or until two years from the termination of the cruise. Following the period of proprietary access, sample requests will be approved by the curators office in consultation with the appropriate scientists.

Persons obtaining samples will also be given a statement explaining the “Responsibilities of Persons Receiving Samples” [part E: below]. Further documentation regarding this distribution policy may be found in WHOI Institutional Memorandum #3-75 [“Distribution Policy for Geological Samples”].

RESPONSIBILITIES OF PERSONS RECEIVING SAMPLES

1. The original alphanumeric samples label should be used in published papers, or any departure from this scheme should be clearly equated with the original labeling system in the published papers or data summaries. This labeling system will be explained in the information supplied with the samples.
2. Published papers should acknowledge the source of samples and the appropriate grant of funding agency which supported the cruise recovering the samples. This information will be supplied at the time the samples are acquired. These papers should also acknowledge the financial support responsible for maintaining the Woods Hole Sea Floor Samples Laboratory [provided as well at the time of sampling].

3. Copies of all published papers, reports or data summaries utilizing Woods Hole Samples should be sent to the appropriate WHOI staff scientist, and the Sea Floor Samples Laboratory curator.
4. The researcher should return all unused samples or portions of samples to the curator at the completion of the work.
5. Recipients of samples should not co-opt the services of other investigators or undertake research projects which differ substantially from work originally proposed, without obtaining the approval of the curator and the appropriate staff scientist.