

## **Human Resources: Employment Action**

### **[Authorization for Involuntary Termination \(pdf\)](#)**

» [Download alternative format - MS Word](#)

### **[Authorization for Personnel Action \(pdf\)](#)**

### **[Authorization for Personnel Action \(word\)](#)**

### **[Authorization to Invite Guest Investigator or Institution Visiting Scholar \(pdf\)](#)**

» [Download alternative format - MS Word](#)

### **[Check-In Sheet \(pdf\)](#)**

» [Download alternative form-MS Word](#)

### **[Check-In Sheet](#)**

(ms word format)

### **[Check-Out Sheet \(pdf\)](#)**

» [Download alternative format - MS Word](#)

### **[Exit Interview Questionnaire](#)**

### **[Position Information Questionnaire \(pdf\)](#)**

### **[Position Requisition Form \(pdf\)](#)**

» [Download alternative format - MS Word](#)

### **[I-9 Employment Eligibility Verification Form \(pdf\)](#)**

[USCIS Website-Form I-9](#)

### **[Veteran Identification Form](#)**

### **[Voluntary Self Identification Disability](#)**

### **[Voluntary Self Identification Ethnicity](#)**

*Last updated: October 3, 2014*

Copyright ©2007 Woods Hole Oceanographic Institution, All Rights Reserved.

Mail: Woods Hole Oceanographic Institution, 266 Woods Hole Road, Woods Hole, MA 02543, USA.

E-Contact: [info@whoi.edu](mailto:info@whoi.edu); press relations: [media@whoi.edu](mailto:media@whoi.edu), tel. (508) 457-2000

Problems or questions about the site, please contact [webdev@whoi.edu](mailto:webdev@whoi.edu)