

Human Resources: Taking a Leave of Absence

When going out on a leave of absence (medical, personal or parental), certain changes to your benefits can be made within 31 days from the date of your leave of absence. Please contact Human Resources at x2253 for more information on what changes are permitted and to arrange a continuation of premiums in order to maintain coverage.

» [View Extended Leave of Absence Policy](#)

Last updated: October 3, 2014

Copyright ©2007 Woods Hole Oceanographic Institution, All Rights Reserved.

Mail: Woods Hole Oceanographic Institution, 266 Woods Hole Road, Woods Hole, MA 02543, USA.

E-Contact: info@whoi.edu; press relations: media@whoi.edu, tel. (508) 457-2000

Problems or questions about the site, please contact webdev@whoi.edu