



# SAFETY MANAGEMENT MANUAL

## 7.1.1 MASTER'S STANDING ORDERS

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### 1. Purpose

It is recognized that each Master that is assigned to a vessel operated by Woods Hole Oceanographic is different. Levels of concerns differ with personalities and experience.

The purpose of this procedure is to set forth that each Master assigned to vessel operated by Woods Hole Oceanographic Institution shall set forth standing orders and establish the standards that these standing orders are promoted.

### 2. Responsibility

It is the responsibility of the Master of the vessel to establish standing orders. It is then their responsibility to ensure that deck watch officers are aware of those orders.

### 3. General

Every Master has his or her comfort level. This comfort level is set forth through a document referred to as standing orders.

Each regular Master on every WHOI vessel shall promulgate standing orders. Every deck watch officer shall acknowledge these standing orders by prior to assuming the watch.

When a relief Master is assigned to a vessel, the existing standing orders shall stand. The relief Master may amend or supplement the existing standing orders, or simply confirm that the existing orders remain in force. Every deck watch officer shall acknowledge these standing orders by prior to assuming the watch.

### 4. Reporting

The Master of each vessel shall maintain a set of standing orders. These standing orders shall be provided to the Port Office. Any time standing orders are change or new ones promulgated a copy of these orders shall be provided to the Port Office.