



SAFETY MANAGEMENT MANUAL

2.4 NON-SMOKING POLICY

Originator:

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Approved By:

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1. Purpose

The purpose of this procedure is to set forth a Non-smoking policy as it applies to the Safety Management System at Woods Hole Oceanographic Institution.

2. Scope

Woods Hole Oceanographic Institution has a Non-smoking Policy. This policy extends to vessels managed and operated by the Woods Hole Oceanographic Institution.

3. Reference

WHOI Non-smoking Policy statement in the Personnel Practices & Procedures

4. General

Smoking is not allowed anywhere within the interior spaces of vessels managed or operated by the Ship Operations Group. There are NO exceptions to this policy. During foul weather, at the Master's discretion, smoking may be allowed in the aft hanger on **ARMSTRONG** and in the ROV hanger on ATLANTIS. At other times, smoking may be allowed on the weather decks, as long as said activity does not interfere with the general practice of good seamanship. Additionally, the practice of selling tobacco products to crewmembers/technical staff from bonded stores on board the Institution's vessels is not allowed.

The Institution provides programs for students, employees and family members who wish assistance to stop smoking. These programs are offered the Employee and Student Assistance Program (ESAO) through the Wellness Corporation.