

**Shipboard Scientific Services Group
Woods Hole Oceanographic Institution
Pre-Cruise Assignment of Data Access Protection**

As of January 1, 2011, the default treatment for underway data from Woods Hole Oceanographic Institution (WHOI) research vessels is:

1. Cruise data files are copied by a WHOI SSSG Technician to the distribution media. One copy is delivered to the cruise Chief Scientist, the other is delivered to WHOI's Data Library and Archives. Please note that the distribution of cruise data to other scientist is the responsibility of the Chief Scientist.
2. The **default** access status for the cruise instrument datasets is that they will be immediately accessible by the public. If something other than this default protection is desired, the Chief Scientist must assign alternate protection as indicated below. For cruises funded by the National Science Foundation, the maximum protection is two years, for non-NFS cruises, other guidelines may apply.
3. WHOI maintains a local copy of the cruise shipboard data distribution at its Data Library and Archives, which also honors access moratorium periods. If the cruise Chief Scientist wishes to modify the data protection assignments made in this pre-cruise document upon cruise completion, they should contact the WHOI Data Library and Archives at dla@whoi.edu, or the SSSG Data Manager at sssgdatamgr@whoi.edu

Woods Hole Oceanographic Institution participates in the Rolling Deck to Repository (R2R) project. This project is an authoritative repository for cruise metadata and acts as an agent of transfer of cruise underway data to the appropriate U.S. National data center. [R2R](http://www.rvdata.us) honors access moratorium periods. More information about [R2R](http://www.rvdata.us) can be found at <http://www.rvdata.us>.

Cruise Metadata and Chief Scientist contact information

Vessel:	Cruise ID (Assigned by Operator):
Chief Scientist (CS):	Cruise ID (science):
CS email:	Estimated Cruise Start/End:
CS telephone:	CS Institution:

Assignment of Access Protection by Data Type

Embargo periods are not available for the following data types: cruise metadata, ship navigation, meteorological, sea surface temperature, conductivity, and fluorescence.

Chief Scientist, shall an access restriction period apply to other underway data?

_____ **NO**, make all data immediately available to the public (**default**).

_____ Yes, apply embargo periods to specific types as assigned below.

Instrument/Data	Duration of Embargo/End Data
ADCP (Acoustic Doppler Current Profiler)	
CTD	
Echosounder	
Gravimeter	
Magnetometer	
Multibeam	
Expendable Probe- XBT, XCTD	

Signature:

Date: