

**WOODS HOLE OCEANOGRAPHIC INSTITUTION**

**LETTER OF INTENT**

In response to the needs of the Woods Hole Oceanographic Institution (WHOI), I/we are pleased to make a commitment to WHOI totaling \$\_\_\_\_\_.

My total commitment includes:

**I. A commitment of \$**\_\_\_\_\_

Restricted as follows:\_\_\_\_\_

My/Our initial payment of \$\_\_\_\_\_ will be made on \_\_\_\_\_

and the remainder as follows: \_\_\_\_\_

Please send me reminders on \_\_\_\_\_ and \_\_\_\_\_  
of each year.

**II. Matching Gift Details**

Matching Gift organization: \_\_\_\_\_

Terms of matching grant: \_\_\_\_\_

To be designated as follows: \_\_\_\_\_

In the future, should funds no longer be needed for these specific purposes, the Institution may use the funds as necessary.

\_\_\_\_\_  
Date Signature

Checks are payable to the Woods Hole Oceanographic Institution and should be addressed to:

Development Office  
Woods Hole Oceanographic Institution  
MS #40  
Woods Hole, MA 02543

If you plan to make a gift of securities, please contact Donna Lamonde, Gift Accounting Officer, at (508) 289-2760 or for general questions, please call (508) 289-4895.