

Woods Hole Oceanographic Institution Marine Operations
Inspection Check List for Chartering of Non-UNOLS Vessels Over 40ft (3 pg's)

Please fill in as much as possible

Vessel Name/Year Built/Description:	
Charter Vessel Owner/Operator:	
Address and Contact Information:	
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Address and Contact Information:	
Licenses held:	
Vessel Type and General Description:	
Length Overall:	
Displacement:	
Tonnage [GT/GRT/NT] :	
Draft:	
Radio Call Sign:	
Vessel Material/Type of Construction:	
Certificate/Letter of Designation (type/exp date, ID #’s, etc)	
Marine/ Crew Maritime Licenses	
Charter Vessels Home Port:	
Number of Passengers/Scientists that can be carried:	

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Check each category listed below as appropriate for the charter mission and operating area. Ensure necessary equipment is aboard and operates properly.

To be filled out by vessel owner prior to cruise, check all that apply to your Vessel

Bridge and Navigation Equipment:

- _____ Compass
- _____ Emergency Alarm
- _____ Two GPS Systems
- _____ Pyrotechnics
- _____ Depth Sounder
- _____ Expiration Date Not Exceeded?
- _____ Radar
- _____ Navigation Lights
- _____ Ships Bell
- _____ Whistle or Sound Device
- _____ Navigational Charts & Pubs
- _____ ECDIS or Electronic Charting/Navigation Programs

Communications Equipment:

- _____ Radios, VHF and/or SSB
- _____ Cellular Phone
- _____ EPIRB(s), Registered?
- _____ SART
- _____ INMARSAT, Iridium or Other Satellite phone system
- _____ Emergency Radio with backup battery or power

Fire Fighting Equipment:

- _____ Fixed and Portable Fire Extinguishers
- _____ Inspection Dates Current?
- _____ Smoke and Fire Detectors
- _____ Fire Stations and Hoses
- _____ Self Contained Breathing Apparatus
- _____ Fire and Damage Control Locker
- _____ Emergency Stations Bill

Life Saving Equipment:

- _____ PFDs
- _____ Life Ring Buoys
- _____ Immersion Suits
- _____ Rescue Boats
- _____ Inflatable Life Rafts
- _____ Water Lights/Strobes

Exterior Decks and Equipment:

- _____ Anchors and Associated Equipment
- _____ Freeing Ports
- _____ Watertight Doors and Hatch Comings
- _____ Deck Vents
- _____ Deck Surfaces Non-Skid
- _____ Life Lines and Safety Chains
- _____ Cargo and Weight Handling Equipment (Safe Work Load posted& tested, 46CFR189.35 requirements, Appendix A requirements if appropriate).

Engineering:

- _____ Gas Engines; Check flame arrestor, vents, hoses, no sparking devices in bilges.
- _____ Diesel Engines. Check oil and exhaust leaks, starting system, maintenance, hours since last overhaul.
- _____ Inspect overall cleanliness and condition of powersources.
- _____ Check bilge and ballast systems and pumps.
- _____ Check engine room fire suppression capability.
- _____ Check all manifolds for saltwater, fuel, etc.
- _____ Check condition of switchboards, wiring and auxiliary generators.

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Engineering Continued

- _____ Check emergency lights.
- _____ Check fueling system and pumps.
- _____ Check refrigeration systems.
- _____ Check fire pump

Documentation:

- _____ Ensure the appropriate documentation, ownership, inspections and certificates are current for planned mission.
- _____ Ensure Master's license is current and appropriate for vessel being chartered.
- _____ Ensure crew size and credentials are appropriate for charter's mission.
- _____ Ensure insurance coverage meets chartering Institutes minimum requirements for charter duration.

Miscellaneous:

- _____ Assess vessel's overall ability to perform charter mission (i.e. laboratory and deck space, berthing and feeding capability, scientific equipment and winches, etc.)
- _____ Oil Pollution Placard and other required notices are posted.
- _____ First Aid Kits and Medical Supplies
- _____ Emergency Steering
- _____ General Appearance and Cleanliness
- _____ Damage Control Equipment
- _____ Sanitary System Operations
- _____ Tank Inspections/Record of Inspections
- _____ Assess vessel's overall stability