

Guidelines for B&P charges

While the actual time that each individual charges to Bid and Proposal may differ from proposal to proposal, the following chart lists WHOI guidelines. In exceptional cases, up to 50% more time may be allowed at the discretion of and with written approval by the Department Chair.

This chart represents the number of days per proposal or pre-proposal. Pre-proposal, letter of intent or white paper time (1 day) can be in addition to the proposal time guidelines listed below.

Multiple PI's must allocate the allowed time among themselves.

Unusual situations should be discussed with the Department Chair and Deputy Director and Vice President for Research, if necessary.

| Organization | Number of days |
|--|----------------|
| NSF | 5 days |
| NIH | 5 days |
| NASA | 5 days |
| | |
| ONR | 4 days |
| NOAA (excluding Sea Grant) | 4 days |
| DOE | 4 days |
| Sea Grant | 3 days |
| | |
| Other Federal and State sources | 3 days |
| | |
| Non – Government sources (e.g., Foundations, NGOs, Industry, incl. foreign) | 1 - 4 days* |
| | |
| External pre-proposals, letters of intent, white papers, or fellowship applications** | 1 day |

*Due to variability in the nature and complexity of proposals required for non-government sources, the amount of funds awarded is at the discretion of the Department Chair.

** e.g., NOAA or similar fellowship applications.