

**Woods Hole Oceanographic Institution – Shipboard Scientific Personnel Information and Acknowledgement Form
(to be completed by all scientific personnel)**

R/V _____ Voyage No. _____ Chief Scientist _____

Title (Dr., Ms., Mr.) & Full Name _____ Sex: M F Phone (Bus.) _____

(AS IT APPEARS ON PASSPORT)

Affiliation (Inst./Employer) _____ e-mail _____

Position on Cruise: _____ Student? Please check: Grad /UnderGrad

Business Address _____

Place of Birth _____ Date of Birth _____

Citizen of: _____ Passport No. _____ Passport Exp. Date _____

Person to Notify in Case of Emergency _____ Relationship _____

Their Address _____ Phone _____

The following information is REQUIRED. PLEASE FILL OUT ACCURATELY AND COMPLETELY

Is your work on this voyage part of the primary project, ancillary project, or other?

Full title of Science Project _____

Sponsoring Agency (NSF, ONR, etc.) _____

Grant/Contract Number _____ Discipline (Biology, etc.) _____

Principal Investigator _____ Current yr. Funding \$ _____

Method of Payment for Cruise Expenses – P.I. Purchase Order Credit Card Other

Payment Method Details _____

Medical Information: The undersigned affirms that I am qualified to perform the essential functions of shipboard duties at sea for extended periods of time, and that I have no physical defects, ailments or disability that prevent or limit the performance of these essential functions. If I require medication, I will insure that I have an adequate supply before boarding the vessel, recognizing always that the cruise schedule is subject to change without notice.

Not Applicable Prescription Drugs (type): _____

Food Allergies / Dietary Restrictions: _____

Past or present medical history and health problems: _____

Actions to be taken by others in the event I am unable to provide for my own emergency care: _____

Personal Property/ Scientific Equipment: Ships and the ocean are dangerous and perilous environments. Equipment and property can easily be destroyed, lost, or damaged. As such, I waive and discharge WHOI from liability for the damage, loss, or destruction of personal property and/or scientific equipment. **If participant requires insurance coverage of any property or equipment, they should procure such insurance at own expense.**

Alcohol Policy: No person, including but not limited to scientific party, crew, employees, guests, visitors and others may bring, possess or consume alcohol aboard an Institution vessel. No person shall report for duty under the influence of alcohol whether the vessel is in port or at sea. The vessel's Master is legally authorized and empowered to search any part of the ship (including staterooms and personal effects) at any time, upon reasonable suspicion or information, for alcoholic beverages or other contraband. Any person in violation of this policy is subject to immediate removal from the vessel and further administrative and legal penalties.

Drug Policy: Woods Hole Oceanographic Institution is a Zero Tolerance organization. The possession or use of any controlled substance is forbidden and will not be tolerated. The vessel's Master is legally authorized and empowered to search any part of the ship (including staterooms and personal effects) at any time, upon reasonable suspicion or information, for illegal drugs or other contraband. If illegal drugs are found on any vessel the responsible person(s) will be immediately turned over to the proper authorities. State and federal authorities have promulgated extensive regulations regarding alcohol and chemical testing. You may be subject to alcohol and chemical testing pursuant to law or in the event of a "Serious Marine Incident".

Radioactive Materials Policy: No radio isotopes will be permitted aboard ship without express approval from WHOI's Radiation Safety Committee and adherence to WHOI's Isotope User's Manual.

Hazardous Material Policy: Scientists must provide ship with Material Safety Data Sheets (MSDS) for ALL Hazardous Materials.

Staying Aboard Vessel: Cruise participants are allowed to move aboard the night before departure and move off the day after arrival.

I have read, understood and agree to the terms and conditions stated on this Shipboard Scientific Personnel Information and Acknowledgement form and verify that all of the information I have provided in this form is true and correct

Signature of Cruise Participant

Date

The completed Shipboard Scientific Personnel Information and Acknowledgment Form may be sent to Kimberly Ray (508-289-2359) by email (kray@whoi.edu) or mail (Marine Operations, MS #37, Woods Hole Oceanographic Institution, Woods Hole, MA 02543). It must be returned **ONE MONTH BEFORE THE CRUISE BEGINS**. All Agreements must contain original signatures prior to the ship's departure